

CAMP READINESS – SITE & INFRASTRUCTURE

*Use this checklist to help assess your organization's camp readiness

√ SAFETY AND LOSS PREVENTION ITEM	COMMENTS
General Practices	
<input type="checkbox"/> Risk management plan is in place	
<input type="checkbox"/> Safety committee or equivalent meets regularly	
<input type="checkbox"/> Policies are in place regarding personal belongings	
<input type="checkbox"/> Hazardous materials and activities have been identified	
<input type="checkbox"/> Sleeping, dining hall, restrooms, trails and facilities are accessible	
<input type="checkbox"/> Appropriate and accessible shelter exists for all campers during inclement weather	
<input type="checkbox"/> Caretaker on premises year-round	
<input type="checkbox"/> Site map is current with emergency egress maps distributed to staff and user groups	
<input type="checkbox"/> Defensible fire envelopes are maintained around building envelopes	
Domestic Drinking Water, Plumbing and Hygiene	
<input type="checkbox"/> Water supply and emergency back-up meet County health codes and standards	
<input type="checkbox"/> Site meets all County and State sewage disposal standards	
<input type="checkbox"/> Site meets all County and State trash disposal standards	
<input type="checkbox"/> Hand-washing facilities are located adjacent to restrooms	
<input type="checkbox"/> Pit and chemical toilets are screened and vented with self-closing doors	
<input type="checkbox"/> Fencing, signage, gates, and locks are in working order	
<input type="checkbox"/> Roads, parking areas, and walkways are in suitable condition	
<input type="checkbox"/> Stairways are sound and pathways are reasonably free of impediments	
Safety and Emergency Preparedness	
<input type="checkbox"/> Smoke detectors and fire extinguishers inspected, and first aid kits are stocked	
<input type="checkbox"/> Emergency supplies, water and evacuation plan are in place	
<input type="checkbox"/> Calling tree and emergency contact information is up-to-date	
Equipment	
<input type="checkbox"/> Mattresses are free from bedbugs and vermin	
<input type="checkbox"/> Playground equipment is inspected regularly and replaced when out of date or broken	
<input type="checkbox"/> Enclosed dining facilities and food storage assure adequate pest control	
<input type="checkbox"/> Bunks and furniture are repaired or replaced when damaged	
<input type="checkbox"/> GFI circuits on swimming pool are operable	
<input type="checkbox"/> All service and residential areas contain appropriate electrical wiring and lighting	
Maintenance	
<input type="checkbox"/> Maintenance and shop areas are fenced and inaccessible to campers	
<input type="checkbox"/> Janitorial supplies are controlled from camper access	
<input type="checkbox"/> Mops, rags, and clean cabin tools are regularly refreshed	
<input type="checkbox"/> Premises are patrolled regularly to discourage trespassing	
<input type="checkbox"/> Tree limbs are managed to prevent structural damage to property or personal injury	

* This checklist is provided for the purpose of general education and all possible exposures or hazards requiring risk management review and attention may not be identified. No warranty or guaranty of fitness or suitability, express or implied, is granted. The information provided in this checklist is not legal advice or legal counsel, and it is not intended in any way to be a substitute for legal advice or legal counsel.